



KNOW OUR CONTRACT, KNOW OUR POWER

UNAC/UHCP KPCSP CONTRACT:
CNM, WOCN, CNS, ICDNS



**Did You
KNOW?**

REQUESTING TIME OFF

Your Contract is Now in Effect

KEY CHANGE

The new agreement strengthens accountability by requiring timely responses to employee time-off requests, helping members make informed decisions and avoid unnecessary disruptions.

TIMELY RESPONSES TO TIME-OFF REQUESTS MATTER

Management must respond to employee time-off requests within a reasonable timeframe.

If management delays or fails to respond, and that delay prevents a member from attending an appointment or making other arrangements, it may be a contract enforcement issue.

Members should notify their KPCSP steward or union officer if time-off requests are not addressed in a timely manner.



WHAT TO DO

- 1 Submit ETO requests as soon as possible.
- 2 Save your request and any management response.
- 3 Contact your KPCSP steward or officer if management does not respond within a reasonable time.

Questions? Please reach out to your UNAC/UHCP representative or visit memberlink.unacuhcp.org.

