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# KNOW OUR CONTRACT, KNOW OUR POWER

*Your Contract is Now in Effect*

**UNAC/UHCP Blue Book Contract:**
**KP SCAL RNs, NPs, PAs**

## Did You KNOW?

# EARLIER VACATION SCHEDULING

Our new contract won improvements that make vacation planning more predictable, giving members:

- Earlier notification of the vacation schedule
- More time to plan travel, family events, and time off
- A fair and transparent opportunity to request vacation

## NEW TIMELINE for vacation requests of increments of one week or more:

**Due Before February 1:** Submit Vacation Bid in Writing

**February 28:** Employer Must Post Vacation Schedule

This newly negotiated timeline provides the vacation schedule one month earlier, giving members more time to plan.

## HOW IS "VACATION WEEK" DEFINED?

For vacation scheduling, the contract defines a vacation week as 7 consecutive days:

- For Most Employees: Monday, 12:01 a.m. - Sunday, 11:59 p.m.
- For 12-Hour Night Shift Employees: Sunday, 7:00 p.m. - Sunday, 6:59 p.m.

## WHAT TO DO

1. Submit your vacation bid in writing to your manager before February 1.
2. Contact your UNAC/UHCP union representative if the contract is not followed.

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Scan for more information